

# Work-Based Learning Experiences

Community Action Southwest is working in partnership with the Office of Vocational Rehabilitation to coordinate Work-Based Learning Experiences for high school students with disabilities in Fayette, Greene & Washington Counties.

**The Work-Based Learning Experiences are essentially internships, where students will gain 90-hours of work experience on-site with a local employer.**

With parental permission, case workers will meet with students to determine program eligibility, career interests, skills and abilities. The case workers will help students develop resumes and connect them with employers in the community in order to establish internship sites.

**Through these internships, students will receive work experience, for 90-hours, be paid an hourly stipend through Community Action Southwest and most importantly, realize they have the potential to succeed in a career upon high school graduation.**

Referrals will be accepted from the staff of local high schools, career and technology centers and the Office of Vocational Rehabilitation. Interested high school students and/or their parents or guardians can also contact Community Action Southwest directly for additional information.

Case workers will be based in offices throughout Fayette, Greene & Washington Counties and are available to meet with students at their office or on-site at their schools.



## Acceptance Criteria:

- Presently enrolled in high school
- Age 14-21
- Parent or guardian consent
- OVR Eligible or Potentially OVR eligible
- Have a physical, cognitive, emotional or social disability
- Able to maintain appropriate workplace behaviors
- Willingness to work on-site with a local employer for 90 hours

**For more information, call:**

**1.877.814.0788 ext. 526**

**or email [ebraun@caswg.org](mailto:ebraun@caswg.org)**

This project is funded through an Innovation and Expansion grant through the Pennsylvania Office of Vocational Rehabilitation



**It Takes You...**  
to end poverty in our community.



It Takes You...  
to end poverty in our community

### Work Based Learning Experience (WBLE) Referral

Date	Student Name	DOB
------	--------------	-----

Race/Ethnicity	Age	School District	Grade Level
----------------	-----	-----------------	-------------

Address

City	ST	Zip	Phone
------	----	-----	-------

OVR Counselor	Phone	E-mail
---------------	-------	--------

Parent/Guardian	Phone	Alternate Phone
-----------------	-------	-----------------

E-mail

The student has a disability documented by  IEP  504 Plan  Records with no IEP/504  Unknown

Are there any health issues of which the provider or employer should be aware? (Need to take medications, etc.)

Diagnosed Disabilities/Functional Limitations

Potential problems/behaviors at school/at home that may need to be addressed prior to WBLE

Potential solutions/recommendations/treatments for the problems/behaviors

Type of transportation available for WBLE

Relevant education/work experience prior to WBLE

List three (3) areas of interest for completing WBLE

List employers of interest for completing WBLE (if known)

#### AVAILABILITY FOR WBLE

	MON	TUES	WED	THURS	FRI	SAT	SUN
AM (8-12)							
PM (12 - 3)							
After School							

*Equal Opportunity Employer/Program*

Person Referring \_\_\_\_\_ Date \_\_\_\_\_

**Email this completed form to [ebraun@caswg.org](mailto:ebraun@caswg.org) or fax it to 724.627.7713**